



## UKSKO Licence Renewals

When renewing your licence, please follow these three steps.

**Step one:** Go to [www.uksko.org](http://www.uksko.org) and log into the 'Members' area (top right of the page) using your username and password that you were sent when you first applied for your licence. This information is listed on an email with the subject 'UKSKO - Student Access Information' which you would have received at the same time you receive the email with your licence attached. If you can't find this information please click on the 'Forgotten password' tab and follow the instructions.

**Step two:** Click on the 'Edit profile' tab and check that all the details are correct. Please make sure that your Date of Birth is listed. Make any changes that are required, ensuring that you have selected the correct 'Member type' and your 'Current belt colour'. When finished click 'Update Profile'.

**Step three:** Click on the 'Renew membership' tab at the top of the page and follow the instructions on screen.

**Important:** It is important that you follow these three steps to renew your licences. Please do not apply for a new licence. This will result in you having multiple accounts.

if you have any problems please email [info@uksko.org](mailto:info@uksko.org).